VERITAS
The truth in information.

Veritas™ eDiscovery Platform

VERITAS eDISCOVERY PLATFORM

The Veritas™ eDiscovery Platform is the leading enterprise eDiscovery solution that enables enterprises, governments, and law firms to manage legal, regulatory, and investigative matters using a single application. The Veritas eDiscovery Platform was purpose-built for eDiscovery, making it easy for organizations to defensibly solve real-world challenges across the entire eDiscovery lifecycle from legal hold and collections through analysis, review, and production. Veritas eDiscovery Platform can be rapidly deployed in-house or hosted by a certified service provider.

LEGAL HOLD MODULE

Hold notices—Enables hold notices to be quickly created and sent to custodians and system administrators via email. Templates are included and can be customized and saved for reuse, or users can import their own. Single notice can be sent to 65,000 custodians.

Reminders and escalations—Provides the ability to create and schedule reminders to non-responsive custodians and escalations for delivery to a custodian's manager if necessary for compliance.

Custodian survey—Provides the ability to create and issue survey questions to key custodians to easily capture information critical to a case.

Survey response report—Automatically compiles survey responses and presents them for analysis both in a summarized format, and by individual custodian.

Figure 1. Automated tracking and reporting: View the status of all legal hold notices across all cases in a single view.

Veritas™ eDiscovery Platform

Legal Hold	Processing & Analysis
Identification & Collection	Review & Production

Key benefits

- Streamline the entire eDiscovery lifecycle by using a single application that spans legal hold and collections through analysis, review, and production.

- Respond to regulatory requests such as FOIA and GDPR with integrated classification engine and advanced redaction features

- Execute complex, iterative eDiscovery processes that reflect real world scenarios with the highest level of defensibility.

- Empower users to be productive immediately through an intuitive, Web-based platform that is easy to use and administer.

Custodian portal—Provides custodians with access to summaries that detail their active, pending, and released holds in a single view.

Automated tracking and reporting—Automatically tracks and presents administrators with the status of all legal hold notices for one case or across all cases in a single view.

IDENTIFICATION AND COLLECTION

Interactive data map—Maintains an interactive catalog of data sources and custodians that can be easily searched and browsed.

Network collector—Enables remote collection from 50+ critical data source types over the network.

On-site collector—Facilitates secure on-site collection from laptops, PCs, and files shares onto any standard USB drive or file share.

Metadata filters—Enables targeted collections by filtering via metadata fields such as owner/author, date range, and file type. Users can specify criteria via a point-and-click interface, eliminating the need for any scripting or programming.

Keyword filters—Provides the ability to filter collections by keywords. Administrators have the option to leverage existing source indices to utilize federated search-enabled keyword collections from data sources behind the firewall or in the cloud.

Veritas Enterprise Vault™ direct collector—Enables collection from Enterprise Vault at scale using the only direct collector certified by Veritas and the collection management console.

Enterprise Vault collection filters—Enables targeted collections from Enterprise Vault by providing metadata and keyword filters that use the archive's existing index and classification tags.

Preserve in Enterprise Vault—Enables information in Enterprise Vault to be preserved in the controlled environment of the archive.

Microsoft Office 365 Collection—Collect data from O365 mailboxes using MAPI/HTTP

Extended Microsoft SharePoint® collections—Allows users to collect the full range of SharePoint document types including blogs, wikis, calendar items, announcements, discussions, and surveys and render them in context.

Collection scheduler—Schedules network collections to run once or on a recurring basis to collect new or modified data.

Data verification—Automatically verifies the integrity of collected data before and after collection, ensuring each collection is forensically sound.
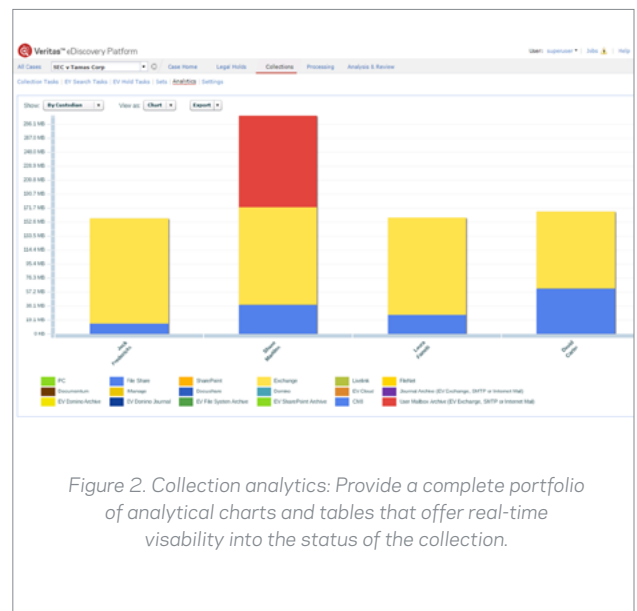
Collection management console—Centralizes all collection information into a single view, including file volumes, custodians, and detailed data sources.

Collection analytics—Provides a complete portfolio of analytical charts and tables that offer real-time visibility into the status of the collection.

Figure 2. Collection analytics: Provide a complete portfolio of analytical charts and tables that offer real-time visibility into the status of the collection.

PROCESSING

Automatic Classification—Integrated classification of personal and sensitive data with pre-defined or customizable policies.

Advanced pre-processing filters—Enables users to interactively filter data by custodian, date, file type, and file size prior to processing.

Pre-processing analytics—Visually summarizes overall document set characteristics and presents detailed analysis by custodian, timeline, and file type.

Multimedia processing—Search for spoken words within Audio and Video files without having to rely on inaccurate transcription

Robust file support—Processes and analyzes over 500 different file types, including support for Optical Character Recognition (OCR) of images containing text.

Intelligent deduplication—Automatically deduplicates data across multiple data stores and across the entire data set.

Multi-language support—Provides full Unicode compliance and enables automatic language identification of documents.
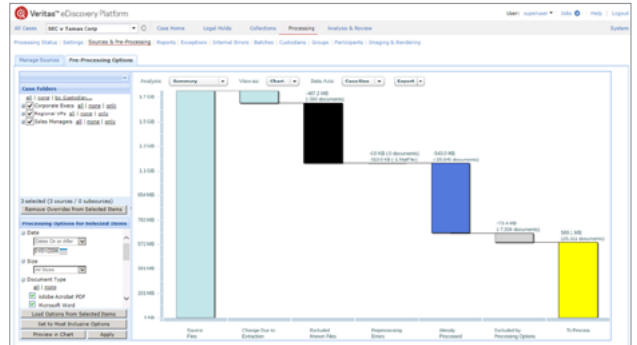

Figure 3. Pre-processing analytics: Graphically depict data volume, file types, and time frames of collected data prior to processing.

SEARCH AND ANALYSIS

Transparent keyword search—Enables a more defensible and collaborative eDiscovery search process and enhances the ability to cull irrelevant information.

- **Keyword search preview**—Provides matching keyword variations prior to running a search. Users can selectively include relevant variations or exclude false positive variations.

- **Keyword search filters**—Enables real-time search result filtering for individual queries or variations and allows users to sample the filtered documents.

- **Keyword search report**—Provides comprehensive reporting that documents all search criteria and provides detailed analytics of the results.

Transparent concept search—Delivers a unique set of features that enable an interactive, relevant, and defensible search process.

- **Concept search preview**—Allows users to contextually refine searches by previewing related terms, and selecting only those that are relevant before actually running a search.

- **Concept search explorer**—Provides a visual interface to dynamically explore and discover relevant concepts.

- **Concept search report**—Automatically documents the related terms included in each concept search and provides detailed analytics of search results.
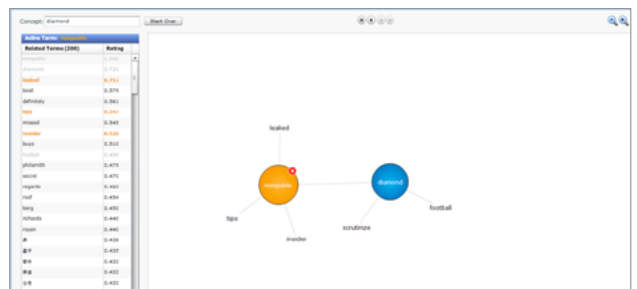

Figure 4. Concept search explorer: Provides a visual interface to dynamically explore and discover new relevant concpets.

Multi-keyword search—Runs up to 100 searches simultaneously and provides reporting to test effectiveness of searches.

Advanced search—Construct advanced searches for multiple fields using Boolean, stemming, wildcard, fuzzy, and proximity searches.

Auto-filters—Narrow search results using automatically generated clickable filters that provide exact document counts.

Discussion threads—Links together all related messages into chronological threads that capture entire discussions, including all replies, forwards, and carbon copies.

People analytics—Monitors and lists the frequency of communications between key custodians.

Term analytics—Leverages natural language algorithms to uncover secret project names and code words that may be relevant to a case.

REVIEW

Near-native viewer—Displays documents in a near-native format without requiring each application to be loaded on a reviewer's workstation.

Persistent hit highlighting—Highlights search terms in messages, attachments, and files within the Near-Native Viewer.

Redaction—Protects privileged, work product, and privacy information with reason codes and redaction verification.

Auto-redaction—Automatically finds and redacts keywords, phrases, and personal information, such as Social Security numbers.

Bulk Redaction—Redact common keywords and attributes across all of the documents in a case with a single click, while simultaneously providing the appropriate reason code.

Figure 5. Near-native viewer: Provides immediate access to documents, attachments,and email threads in near-native formats, enabling review, tagging, and redaction.

Transparent predictive coding—Delivers a flexible and intuitive machine learning workflow that leverages the intelligence of expert reviewers to train the software on tagging criteria, automatically generate relevance before predictions predictions, and analyze accuracy for rapid review.
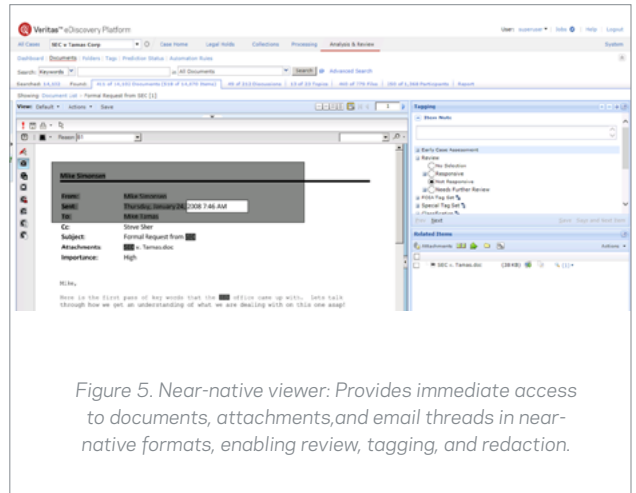
- Initial training set analytics—Offers sophisticated analytics by criteria such as custodian, discussion, concept, and participant to ensure the selection of a highly relevant initial training set. By focusing the initial training set on documents relevant to training, reviewers benefit from improved prediction accuracy.

- Directed training—Uses patent-pending active learning technology to automatically determine each subsequent training set after the initial training set, selecting documents for training which result in the highest improvement in prediction accuracy. Optimized training sets minimize the number of documents requiring manual review, further reducing cost.

- Prediction insight—Automatically provides a prediction score for the document under review, transparently displaying content and metadata relevant to the prediction. Users can quickly assess how the prediction was generated to improve prediction accuracy and make consistent review decisions, bolstering defensibility.

- Review quality control—Provides a set of built-in quality control capabilities allowing users to measure review accuracy, identify inconsistent tagging, highlight disagreements between reviewers, and automatically compare predictions and human decisions to assess and improve review accuracy.

- Advanced sampling—Provides intuitive statistical sampling tools to select an appropriate random sample based on the accuracy requirements of the case. Sample size is automatically adjusted for case factors that affect sampling accuracy, taking the guesswork out of statistical sampling.

- Prediction templates—Enable users to streamline the review of cross-matter issues by using templates to import and export prediction models across cases, resulting in reduced cost and risk.

Near-duplicate identification—Identifies and displays near-duplicates, and automatically compares documents.

Find similar—Groups emails, attachments, and loose files with similar content to the document under review.

Related documents—Identifies and displays related documents, such as near-duplicates, similar documents, and those contained in discussion threads and attachments.

Specific item review—View and take action (tag, folder, export) on specific items rather than the whole family

Decision-tree tagging—Tags individual or sets of documents using a customizable multi-layer tree structure.

Auto-batching—Automatically allocates documents into review folders based on either a set number of folders or a set number of documents per folder.

Review folder management—Monitors the completion of review sets and provides the status of review folders that are currently checked in or out by any reviewer.

Review workflow template—Provides customizable tag and folder templates that encapsulate best practices from enterprises, governments, and law firms.

Redundant workflow rules—Automate redundant workflows by setting up rules to reduce administrator workload.

Auto-resume—Enables users to resume review or analysis with the exact document and screen settings set prior to logging off.

Load file import—Provides the flexibility to import external load files from other review platforms.

Review progress report—Shows document review progress for a case in an automatically generated graphical report.

Reviewer productivity report—Shows the number of documents individual or groups of reviewers have tagged over a time period.

Review scalability—Enables case administrators to dynamically increase the number of concurrent reviewers by adding capacity on-demand.

Annotation—Annotate documents by striking through & highlighting text, adding free text comments, drawing lines/arrows and stamping with images.

PRODUCTION

Native and image-based production—Allows users to produce documents in native, TIFF, PDF, and mixed mode formats.

Export and production management—Streamlines the export and production process by providing sharable export templates and pre-mediation of issues.

Bates Stamping—Applies sequential numbering of documents with Bates Stamps as well as custom headers and footers.

Document export—Delivers capability to export data in EDRM XML, DAT, and CSV formats, improving interoperability and seamless transfer of electronic data to outside parties.

Rolling production—Enables batch productions at any point in the eDiscovery process.

Load file configurator—Provides customizable load file creation during export, eliminating the need for custom transforms prior to ingestion into third-party review applications.

Export and production scalability—Enables case administrators to dynamically increase export and production performance by adding capacity on-demand.

CASE MANAGEMENT AND REPORTING

Case analytics—Delivers summary reports to monitor case progress, ensuring that resources are properly allocated and deadlines are met.
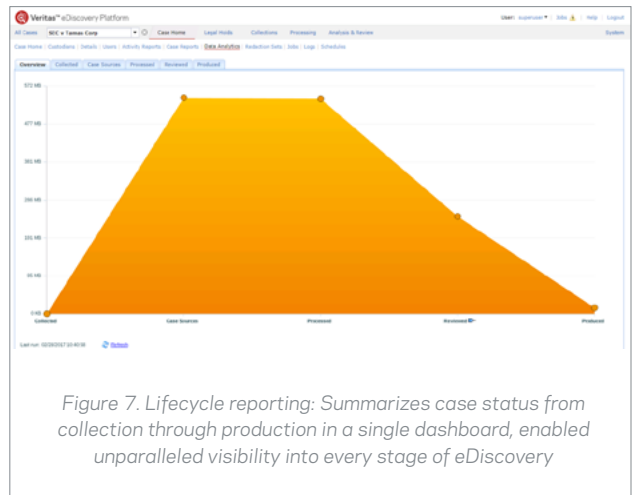
Lifecycle reporting—Provides integrated dashboards and reporting for each stage in the eDiscovery process from legal hold through production.

Multi-case architecture—Provides 64-bit, distributed, casebased architecture, enabling the management of 100s of cases.

Case configuration—Allows administrators to easily create cases, manage groups, topics, review sets, and decision tree tag structures.

eDiscovery dashboard—Provides detailed analytics of all eDiscovery cases across an organization in an automatically generated graphical report.

Audit trail and activity reporting—Tracks user actions such as login, logout, search, tag, print, and export, providing a full, reproducible audit trail.

Figure 7. Lifecycle reporting: Summarizes case status from collection through production in a single dashboard, enabled unparalleled visibility into every stage of eDiscovery

ABOUT VERITAS TECHNOLOGIES LLC

Veritas Technologies empowers businesses of all sizes to discover the truth in information—their most important digital asset. Using the Veritas platform, customers can accelerate their digital transformation and solve pressing IT and business challenges including multi-cloud data management, data protection, storage optimization, compliance readiness and workload portability—with no cloud vendor lock-in. Eighty-six percent of Fortune 500 companies rely on Veritas today to reveal data insights that drive competitive advantage. Learn more at www.veritas.com or follow us on Twitter at @veritastechllc.

Veritas Technologies LLC
500 East Middlefield Road
Mountain View, CA 94043 USA
+1 (866) 837 4827
veritas.com

For specific country offices and contact numbers, please visit our website.
veritas.com/about/contact

VERITAS™

The truth in information.

V0570 12/17